



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"Enriching Lives"

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October 9, 2003

IN REPLY PLEASE

REFER TO FILE: **D-5**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**PARAMOUNT PUMP STATION
PHYSICAL HYDRAULIC MODEL STUDY
AWARD OF CONSULTANT SERVICES AGREEMENT
SUPERVISORIAL DISTRICT 4
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY
OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

1. Award a consultant services agreement to ENSR International for a not to exceed fee of \$97,500 to conduct a physical hydraulic model study for the Paramount Pump Station Upgrade project to be financed from the Fiscal Year 2003-04 Flood Fund.
2. Authorize the Director of Public Works or his designee to execute such services agreement with the recommended consultant and to establish the effective date of the agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board award a consultant services agreement and authorize the Director of Public Works or his designee to execute a contract with ENSR International to conduct the physical hydraulic model study and recommend the necessary modifications for the Paramount Pump Station Upgrade project, located in the City of Paramount, and to establish the effective date of the contract.

Upon completion and approval of the physical hydraulic model study and recommendations, Public Works will proceed with the final design of the project. Public Works will prepare the construction documents and return to your Board to adopt plans and specifications and to advertise for bids to construct the project.

The recommended consultant services agreement will provide the engineering services to evaluate modifications to the Paramount Pump Station. The project includes the construction of a scaled model of the existing pump station intake structure, model testing, and the development of recommendations to the upgrade pump station to provide flood protection within the City of Paramount.

As part of our efforts to proceed with flood control projects, Public Works has successfully used consulting firms to perform engineering services. This hydraulic model study is work of a very specialized nature. Public Works lacks the facilities and resources to perform such studies.

Implementation of Strategic Plan Goals

This action meets the Strategic Plan Goal of Service Excellence as it will initiate the engineering analysis and hydraulic model study for the Paramount Pump Station Upgrade project. This project will determine the necessary modifications to upgrade the pump station in order to provide flood protection for the subject drainage area in the City of Paramount.

FISCAL IMPACT/FINANCING

Financing for the agreement is available in the 2003-04 Flood Fund Budget. There will be no impact to the County's General Fund.

The recommended agreement to prepare the physical hydraulic model study for this project is for an aggregate not to exceed fee of \$97,500, including \$16,384.70 for unforeseen additional work that may arise during progress of the work. Additional work within this allowance will not be performed without prior written authorization from the Director of Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement, previously approved as to form by County Counsel, will be used. The agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, ENSR International is willing to consider Greater Avenues for Independence and General Relief Opportunities for Work Program participants for future employment.

ENSR International is in full compliance with the Los Angeles County Code, Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for consultant services agreements for design services.

CONTRACTING PROCESS

On August 5, 2003, a Request for Proposals was issued to 19 firms from Public Works' list of qualified consultants. Two firms responded to the request. An Evaluation Committee, consisting of Public Works' engineering staff, evaluated the proposals. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of these proposals, Public Works is recommending ENSR International as one of the best qualified firms to perform the required services for the identified project.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. ENSR International is aware of Public Works' CBE Outreach Program, and their proposed CBE participation is on file with Public Works.

Public Works maintains a database of consultants for design services, which is the main source of soliciting proposals. As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, a Request for Qualifications for these services was listed on the County Office of Small Business website.

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IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

CONCLUSION

Please return one approved copy of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN Program)